


FAMILY REUNIFICATION / REUNIFICACIÓN FAMILIAR
 Lincoln County School District / Distrito Escolar del Condado de Lincoln

Parent/Guardian: Please complete section 1 of this form. Then go to the *Parent Check-In* area, get in line according to your student's last name and turn in this form. You will need to show your photo ID twice: when you check in and when you are reunited with your student. Thank you for your patience as we work to safely reunite you with your student.

Padres/Guardianes: Por favor complete esa seccion1 de esta forma. Y vaya ala área de registraciones de padres, únase a la línea de acuerdo al apellido de su alumno y entregue esta forma. Usted tiene que mostrar su identificación dos veces: cuando usted se presenta y cuando usted se reúne con su alumno/estudiante. Gracias por su paciencia mientras trabajamos con seguridad para reunir a usted y a su estudiante.

PARENTS – COMPLETE SECTION 1

PADRES – COMPLETA LA SECCIÓN 1

PARENT/GUARDIAN SECTION/ SECCIÓN DE PADRES			
<div style="font-size: 48px; font-weight: bold;">1</div> 	Please Print/por favor escriba		
	Name of Student: Nombre del Estudiante: _____	Grade: Grado : _____	Teacher Name: Nombre del maestro: _____
	Name of Person Requesting Student: Nombre de la persona solicitando al estudiante: _____		
	Relationship to Student: Relación con el estudiante: _____		


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STAFF – COMPLETE SECTIONS 2 & 3

PARENT CHECK-IN AREA	
<div style="font-size: 2em; font-weight: bold; margin-bottom: 10px;">2</div> <div style="text-align: center;"> PARENT CHECK-IN REGISTRACION DEL PADRE </div>	<input type="checkbox"/> Is the person requesting the student on the <i>Emergency Contact List</i> ? <input type="checkbox"/> YES <input type="checkbox"/> NO <i>Staff Initials</i> ____ <input type="checkbox"/> On your <i>Emergency Contact List</i> paperwork, circle the name of the person picking up the student. <input type="checkbox"/> Did you verify Photo ID? <input type="checkbox"/> YES <input type="checkbox"/> NO Was identity verified through another means? (describe) _____ <input type="checkbox"/> Kindly direct the person requesting the student to the <i>Family Waiting Area (Area de Espera la Familia)</i> . This is where the reunification will take place. <input type="checkbox"/> Staff is to give this form to a “Staff Runner” to retrieve the student.

FAMILY WAITING AREA/REUNIFICATION											
<div style="font-size: 2em; font-weight: bold; margin-bottom: 10px;">3</div> <div style="text-align: center;"> FAMILY WAITING AREA AREA DE ESPERA DE LA FAMILIA </div>	<input type="checkbox"/> Get the student from the <i>Student Supervision Area</i> . Remind the teacher to mark them “released” on their student accountability checklist. <input type="checkbox"/> At the <i>Family Waiting Area</i> , call out the name of the adult listed in Section 1 on this form who is approved to pick up the student. <input type="checkbox"/> Verify Photo ID again. Have them sign below and indicate where they are going next. <table style="width:100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black;">Signature of person releasing student to:</td> <td style="border-bottom: 1px solid black;">_____</td> </tr> <tr> <td style="width: 50%; border-bottom: 1px solid black;">Firma de la persona liberando al estudiante:</td> <td style="border-bottom: 1px solid black;">_____</td> </tr> <tr> <td style="border-bottom: 1px solid black;">Next destination:</td> <td style="border-bottom: 1px solid black;">_____</td> </tr> <tr> <td style="border-bottom: 1px solid black;">Próximo destino:</td> <td style="border-bottom: 1px solid black;">_____</td> </tr> <tr> <td style="border-bottom: 1px solid black;">Staff Signature: _____</td> <td style="border-bottom: 1px solid black;">Time of Release: _____</td> </tr> </table>	Signature of person releasing student to:	_____	Firma de la persona liberando al estudiante:	_____	Next destination:	_____	Próximo destino:	_____	Staff Signature: _____	Time of Release: _____
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