# TEEN Community Emergency Response Team (CERT): ENHANCING EMERGENCY MANAGEMENT THROUGH YOUTH ENGAGEMENT AND PREPAREDNESS

#### **TEEN CERT RESOURCES**

### **CERT Basic Training Instructor Guide Annex – Teen CERT**

This Federal Emergency Management Agency (FEMA)-developed guide provides an outline for teaching a CERT class and includes a Hazard Annex, which covers 13 natural and man-made hazards. The Teen CERT Annex includes background information on the Teen CERT training, a timeline and to do list, general guidelines for providing CERT training to teenagers, and a unit-by-unit breakdown of modifications to the original course in order to make the training more applicable to teenagers.

https://www.fema.gov/media-library/assets/documents/27368?id=6135

#### **CERT Train-the-Trainer, Annex for Teen CERT**

This FEMA-developed guide provides guidance for teaching future CERT class instructors. The Instructor Guide contains effective teaching practices, and an overview of the CERT Basic Training course material. The Annex for Teen CERT discusses issues, best practices, and strategies for providing CERT training to adolescents.

https://www.fema.gov/media-library/assets/documents/27475?id=6151

#### **Teen CERT Brochure**

This brochure outlines the Teen CERT program by detailing why teens should join and what they would learn and do as members of a Teen CERT program.

https://www.fema.gov/media-library/assets/documents/28048?id=6218

#### Teen CERT: Launching and Maintaining the Training Guide

This FEMA-developed guide presents information about initiating, promoting, establishing, and maintaining a Teen CERT program at a high school. This includes information on pitching the idea to build support with school officials and administrators and parents prior to launching the program, conducting and maintaining the training, and acquiring resources for the training. The material in this guide reflects the experiences of Teen CERT coordinators around the country.

https://www.fema.gov/media-library/assets/documents/28048?id=6218

### Teen CERT Web Page

This web page provides an overview of the Teen CERT program. Specifically, it outlines several resources, including the Teen CERT Annex and CERT Basic Training Instructor Guide for those interested in learning more about Teen CERT or starting their own Teen CERT program.

http://www.fema.gov/community-emergency-response-teams/teen-community-emergency-response-team

#### YOUTH PREPAREDNESS RESOURCES

#### Children and Disasters Newsletter

This newsletter offers news and notes that cover current events, best practices, and tips/tricks from practitioners and youth themselves. This newsletter is currently distributed to more than 23,000 individuals monthly.

https://public.govdelivery.com/accounts/USDHSFEMA/subscriber/new?pop=t&topic\_id=USDHSFEMA\_2 08

# National Strategy for Youth Preparedness Education

This publication, jointly developed by FEMA, the U.S. Department of Education (ED), and the American Red Cross, presents nine priority steps to further youth preparedness education including: building partnerships to enhance, increase and implement youth preparedness learning programs; connecting young people with their families, communities, first responders and other youth; and increasing school preparedness.

https://www.fema.gov/media-library/assets/documents/104109

#### The Pillowcase Project

This project, run by the American Red Cross, is a preparedness education program for children in grades 3 – 5. The project teaches students about personal and family preparedness, local hazards, and basic coping skills. Generally given as a 60-minute presentation by Red Cross volunteers, the program leads students through a "learn, practice, share" framework to engage them in disaster preparedness. Students receive a sturdy pillowcase upon completion of the program in which they are encouraged to build their personal emergency supplies kit. Presentations are customized to focus on a hazard that is important and relevant to the local community.

http://www.redcross.org/prepare/location/school/preparedness-education/the-pillowcase-project

### Student Tools for Emergency Planning (STEP)

The STEP toolkit teaches 4<sup>th</sup>- and 5<sup>th</sup>-grade students what to do in emergency situations and empowers them to implement life-saving preparedness initiatives in their homes. Program materials are available at no cost. Please request them by emailing <u>FEMA-R1-STEP@fema.dhs.gov</u>.

https://www.fema.gov/about-region-i/about-region-i/student-tools-emergency-planning-step

#### **Youth Preparedness Council**

This council supports FEMA's commitment to involving youth in preparedness-related activities, and provides an avenue to engage the youth population, taking into account their perspectives, feedback, and opinions. Information on this web page details Council members' preparedness backgrounds, their work on current and completed projects, and any publicity they have received.

http://www.readv.gov/vouth-preparedness-council

### Youth Preparedness Funding Guide

This guide outlines a comprehensive four-step approach to securing funding, including identifying the resources you need, engaging potential funders, and keeping records of donations.

http://www.fema.gov/media-library/assets/documents/34292

This guide is also available in Spanish, below:

https://www.fema.gov/media-library/assets/documents/103545

#### Youth Preparedness Guide to Risk Management

This document presents a five-step approach for developing a risk management plan and provides sample risks and mitigations for youth preparedness programs.

http://www.fema.gov/media-library/assets/documents/34292

This guide is also available in Spanish, below:

https://www.fema.gov/media-library/assets/documents/103545

# Youth Preparedness: Implementing a Community-Based Program Implementation Guide

This FEMA-developed guide provides information on how to implement a youth preparedness program in the community. Specifically, it provides information and direction to communities and community-based organizations on how to successfully implement, evaluate, and sustain effective youth preparedness programs using readily available resources. It also provides information about existing resources so that organizations do not have to start from scratch.

http://www.fema.gov/media-library/assets/documents/97083

This guide is also available in Spanish, below:

https://www.fema.gov/media-library/assets/documents/103545

### Youth Preparedness Program and Resource Catalog

This catalog supports efforts by individuals interested in promoting youth preparedness education by connecting them with existing local-, state-, and national-level programs that they may partner or get involved with in relation to youth preparedness efforts. It also directs readers to curricula and resources that can be used to develop or sustain a youth preparedness program.

http://www.fema.gov/media-library/assets/documents/94775

#### Youth Preparedness Technical Assistance Center

This technical assistance center offers helpful information that may be used to inform your youth preparedness efforts. To submit an inquiry to the Youth Preparedness Technical Assistance Center, please use the following email: FEMA-Youth-Preparedness@fema.dhs.gov.

www.ready.gov/youthpreparedness

#### Youth Preparedness Webpage

This web page provides an overview on the national strategy and framework for youth preparedness, information on tools and resources that may be used to start a youth preparedness program, and links to the websites of key partners that share in the youth preparedness mission.

http://www.ready.gov/youth-preparedness

#### **TEEN CERT TOOLKIT**

The following resources were prepared by Ms. Susan Graves, Safety Coordinator of Oregon's Lincoln County School District, for use in her district's Teen CERT program. These resources are modifiable and customizable for any school emergency management practitioner who wishes to use them for a new or existing Teen CERT program.

#### **Application/Parent Permission Form**

This is a Student Application/Parent Permission Form for students wishing to participate in a school's Teen CERT program.

http://www.rems.ed.gov/TeenCertEnhancingSchoolEmergMgrment.aspx

#### **Certificate of Completion**

This document is a certificate designed to award students who successfully complete the Teen CERT training.

http://www.rems.ed.gov/TeenCertEnhancingSchoolEmergMgrment.aspx

#### **Certification Materials**

These materials include certification instructions, skills demonstration check-off forms, a knowledge test and answer sheet, and rules of conduct for participation in the Teen CERT program.

http://www.rems.ed.gov/TeenCertEnhancingSchoolEmergMgrment.aspx

#### **Cribbing Tabletop Activity**

This document provides step-by-step instructions for a cribbing activity for students within the Teen CERT program. This document also includes information on materials needed for the activity as well as cribbing tips.

http://www.rems.ed.gov/TeenCertEnhancingSchoolEmergMgrment.aspx

#### Semester Course Description and Scope and Sequence

This document provides an overview of Teen CERT courses and their descriptions, as well as information on the standards used to determine the level of rigor for Teen CERT science courses.

http://www.rems.ed.gov/TeenCertEnhancingSchoolEmergMgrment.aspx

### **Triage Tabletop Activity**

This document provides step-by-step instructions for a triage activity for students within the Teen CERT program. This document also includes information on materials and a medical treatment area record form that should be used for this activity, as well as tips for successfully completing the activity.

http://www.rems.ed.gov/TeenCertEnhancingSchoolEmergMgrment.aspx

### **Training Record**

This form records the completion of various training and certification requirements for students in the Teen CERT program.

http://www.rems.ed.gov/TeenCertEnhancingSchoolEmergMgrment.aspx

#### **REMS TA CENTER RESOURCES**

Guide for Developing High-Quality School Emergency Operations Plans (School Guide), U.S. Departments of Education, Homeland Security, Justice, and Health and Human Services

In 2013, the White House released the *School Guide*, which aligns with and builds upon years of emergency planning work by the Federal government. The *School Guide*, a joint product of the U.S. Departments of Education, Homeland Security, Justice, and Health and Human Services, describes a practical six-step planning process for developing, revising, and updating a high-quality school emergency operations plan (EOP).



http://rems.ed.gov/GuideK12.aspx

### REMS TA Center, Office of Safe and Healthy Students/U.S. Department of Education

The REMS TA Center supports schools, school districts, and institutions of higher education, along with their community partners, in the development of high-quality EOPs and comprehensive emergency management planning efforts. Administered by the U.S. Department of Education's Office of Safe and Healthy Students, the REMS TA Center provides a hub of information, resources, training, and services in the field of school and higher ed emergency operations planning.

http://rems.ed.gov/Default.aspx

### Teen CERT Webinar Archive Web Page

This web page offers information and resources specific to the Teen CERT Webinar that was hosted on Thursday, May 14, 2015, from 2:00 p.m. to 3:00 p.m. EDT, by the REMS TA Center, on behalf of the U.S. Department of Education's Office of Safe and Healthy Students, and in conjunction with FEMA.

http://www.rems.ed.gov/TeenCertEnhancingSchoolEmergMgrment.aspx